

### **Convene the Development Operations Partnership Meeting**

#### **Welcome and Purpose of the Meeting: Sam Elters**

Sam welcomed the group and stated the purpose of the meeting was to communicate, encourage teaming, networking, and problem solving. He told the group the Legislature had approved wage increases in "S" and "T," retirement increased ½%, and health benefits improved with no increase passed on to employees. Sam was very pleased with the increases.

#### **Review the Agenda and Ground Rules: Steve Clarke**

Steve reviewed the agenda, and ground rules. He also mentioned the importance of PEP and meeting evaluation forms for the team and meeting.

#### **Announcements and Introductions: ADOT Senior Leaders**

Recent promotions were announced.

#### **Review Charter and PEP Results: Dan Lance**

Dan Lance called everyone's attention to the Dev/Ops Partnership Charter which was posted on the wall and asked if anyone felt changes were necessary to write them on the large charter document on the wall for consideration.

Dan then discussed the highlights of the Ops/Dev PEP measurements from the February meeting.

Participation: Ops 50%; Dev 22%; Other 16%; Blank 13%

He encouraged everyone to put their names on the PEP form and that it was no longer "optional."

Average of the 7 goals: All were between 3.0 – 3.4 which is good.

The highest rating was in Teamwork at 3.56. The lowest was Issue Resolution at 3.25.

Overall average – All Goals combined: Dev. 3.36; Ops. 3.45; Other 3.51;  
Blank 3.13.

The Ops/Dev Team has come a long way since the beginning with teamwork being obvious and good communication being a frequent occurrence.

#### **What is New & Different:**

##### **Wendy – Office of Environmental Services – Storm Water Update**

Please refer to presentation slides on the website.

The final language is still being worked on. There is a meeting scheduled for July 6<sup>th</sup> with ADEQ. An explanation will be provided as to how ADOT works. Details are still being worked on. There will be some drastic changes coming in the future including: 1) prohibition of all 3<sup>rd</sup> party discharges onto ADOT R/W. This will include historic as well as new discharges. 2) Increased monitoring requirements including turbidity monitoring on some construction projects. 3) When storm water is discharged it will need to meet water quality standards.

ADOT is a member of a statewide coalition involved in dealing with water quality standards and permits.

**Cynthia Mills – State Engineer’s Office – General Salary Adjustments**

The intent of the legislation needs to be reviewed before updates can be provided.

**Paul Patane. - Private T.I. Policy**

Please refer to presentation slides on the website.

Section heads will be able to comment on JPA approach. Work continues and ultimately information should be available online for developers to refer to. He anticipates by mid-August a package will be provided to Sam Elters.

**Sam Maroufkhani – 30 year and 50 year plan**

**Dale Buskirk**

Please refer to presentation slides on the website.

Dale indicated that corridor definition studies were being done in several different counties. ADOT is addressing planning issues that could become realities. It requires about \$7million for framework studies which are very long range. The Legislature is supporting the framework studies, however the \$7million was not part of the approved budget.

I-10 & I-17 (I-10 Bypass Study) The State Transportation Board wanted a quick planning study for a new roadway east of Tucson to Phoenix. The main focus was on feasibility. The I-10 Bypass study is a hot topic in the press and is now much more visible. ADOT is now doing a study with public meetings, interviews, etc for the I-10 Bypass Study.

Environmental screening, project need and purpose corridors will be identified and analyzed technically. Once finished it will be presented to the Transportation Board. It may then morph into a corridor definition study which will grow in magnitude, involve more of the public. This could occur at the September Board meeting. If it doesn’t morph, ADOT will present available information to the Board in September.

I-17 Alternative Study – traffic demand is increasing. A similar study was asked for by the Board for I-17. This has gotten press in Phoenix and Flagstaff. I-17 may also morph. If not, follow up work will be done in November and December for presentation at the January/February meeting.

Both studies have environmental implications so scans are being done.

Arnold then discussed local involvement in SHSP which is part of SAFETE-LU and a new plan is done every four years. A key component of the plan is the SHSP which must be approved and in place by October 2007. FHWA and ADOT have been working on this issue for a month. Arizona has unacceptable fatalities and crashes which makes it a priority. One major issue is how do we meaningfully involve local and regional entities

in the process. A very preliminary draft proposal needing a lot of refinement will be discussed. ADOT needs to make sure money is well spent. So one proposal is to have each area of the state have an allocation formula to distribute funding to all local and regional entities. This may mean that ADOT receives 50% money for railroad and highway safety improvements. The remaining 50% will be distributed to ADOT and all other entities with 75% being available through a selection process and technical analysis for most benefit. The remaining 25% will be used statewide for local and regional entities (CAG, NACOG, WACOG, etc) good for a three year period.

Regardless of the process used, selections will be “needs based.” It is important that the application process be easy for local and regional entities. ADOT will perform the technical studies for the entities. An eight-step process will be used for applications. Applications will go to the safety committee and the committee will pass to ADOT those projects selected. ADOT will analyze the projects and give the results back to the committee and the committee will make the selections. The committee will then communicate with the local and regional entities. Arnold will be submitting this proposal to the safety committee this week.

**Arnold Burham – Access Management**

Please refer to presentation slides on the website.

Refer to the webpage for more information. Outreach – a lot of interest in this. Tribal discussions.

**Barry Crockett – Specs**

Please refer to presentation slides on the website.

Barry stated all new specs have been approved and a consultant is finalizing a draft book.

Floyd Rohrich – nothing to report.

Debra Drecksell  
Handout provided.

**Status Reports from Current Task Teams**

**Project Development Process Manual Update: Floyd Rohrich**

Status: No information available at this time..

Team Members: Bob Miller

Target Date: on-going

Additional Discussion: none

**New Standard Spec Book: Barry Crockett**

Status: Please view presentation. See Tracking Sheet

Team Members: See Tracking Sheet

Target Date: November 2007

Additional Discussion:

**SATS Update: Julio Alvarado**

Status: Please view presentation

Team Members:

Target Date: Completed

Additional Discussion: Reports can now be separated. The more accurate information is useful in performance management.

**District Communication Plan: Matt Burdick**

Status: Please view presentation.

Team Members: n/a

Target Date: Completed

Additional Discussion: Meetings have been completed with eight districts and tribal relations are being added. The NEPA process is also being worked on to expand involvement and participation by stakeholders. The CCP focus is on providing standardized and consistent process and information statewide.

**Department Strategy: Sally Stewart & Paul Patane**

Status: Please view presentation.

Team Members:

Target Date:

Additional Discussion: The team has worked to develop the agency policy by asking other states for their processes. Working with other local jurisdictions was key. An internal policy was drafted. Traffic Impact Analysis was reviewed. Developers need to pay for all costs associated with their projects. Dan Lance indicated that other impact fees are being reviewed by the Legislature.

**Obtain Customer Satisfaction: Matt Burdick / James Young**

Status: Please view presentation.

Additional Discussion:

Matt indicated there would be changes to the standard specs and the Fine-Tuned Process is being used for the Partnering spec.

**Quality Improvement of Project Deliverables: Al Kattan**

Status: Please view presentation.

Team Members: See Tracking Sheet

Target Date: none listed

Additional Discussion: .

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June 27 - 28, 2007

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**Provide Annual Maintenance and Operation Costs: Randy Allenstein**

Status: Please view presentation.

Team Members: Found on presentation

Target Date:

Additional Discussion:

**Determine Next Steps and Meeting Date: Michael Carter**

**Meeting Adjourned**